

SARVA SIKSHA ABHIYAN,
NAYAGARH

TENDER FOR PRINTING & SUPPLY OF QUESTIN PAPER – CUM- BLANK ANSWER SHEETS, QUALITY MONITORING FORMATS, LEARNING GAP FORMAT, AND PRGRESS CARD FOR THE ASSESMENT EXERCISE-2012 FROM CLASS I-VIII OF GOVT/ GOVT.AIDED PRIMARY/ UPPER PRIMARY SCHOOLS , WELFARE SCHOOLS AND HIGH SCHOOLS HAVING CLASS VIII AND AIDED SCHOOLS OF NAYAGARH DISTRICT

DETAIL INFORMATION, TERMS AND CONDITIONS

1. ELIGIBILITY TO APPLY:

Registered experienced printers having valid PAN, TIN, VAT clearance certificate in form-612 for printing and supply of Question-cum- Answer sheets. Intending bidders have to quote their offers in enclosed prescribed formats.

2. QUANTITY:

In bulk 11861431(approx) sheets for question-cum-Answer sheets

In bulk 32256 sheets for QMT

In bulk 1.28.417 sheets for learning gap formats

In bulk 2,55,599 sheets for progress cards

The quantity required may increase or decrease.

3. SIZE & SPECIFICATION:

Quality of question Papers/ Achievement Format : **60 GSM (good quality cream wove paper)**

Size of paper per ream : **Demi ¼**

Quality of progress card : **140 GSM good quality colour paper**

Size of progress card : **Demi ¼**

4. PLACE OF DELIVERY:

The delivery is to be made at 8 nos. of block Resourse Centers (BRC building) of the district.

(Distance in km to different BRC s from District head quarters:

Gania-65 km, Daspalla- 45 km, Ranpur-37 km, Odagan- 35 km, Bhapur 35 km, Khandapada 25 km, Nuagan 26 km , Nayagarh-5 km)

5. PACKAGING:

Question – cum- Answer sheets shall be packaged separately by extra cover paper subject- wise, class-wise and also cluster wise indicating name of cluster. The packets shall be sorted cluster wise and delivered at block point. The progress cards shall be packed in 100 sheets each bundle and sorted block wise. The subject wise, class wise, cluster wise and block wise indent will be provided at the time of issue of supply order.

6. VALIDITY OF BID:

Bid shall remain valid for a minimum, period not less than three months after the deadline set for submission of bid.

7. PRICE:

- I. **Printing of Question –cum- Answer Sheets-** The rates quoted should be inclusive of cost of papers meant for printing, printing cost, stitching,

Folding and packaging charges and all taxes excluding the transportation costs to the delivery places . Printing charges up to 1000 pages single side of ¼ Demi size is Rs. 7.25.

Total transportation costs to the delivery places should be shown separately which may be negotiated as per prevailing local rate.

- II. **Printing of Progress cards-** The rates quoted should be inclusive of all charges, taxes and transportation cost to the delivery places.(Rate per thousand sheets to be quoted for both side printing and single side printing separately)

The rate quoted should be free from any correction and error. In case there is any difference between rates in figure and words, the lower quoted rate shall be taken into consideration.

The rate quoted by the bidders shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

8. **EMD and processing cost:** Bid must be accompanied with EMD amounting to Rs. 30,000 (refundable) processing costs of Rs. 500/- (non-refundable) only in shape of DD payable at bank branch, Nayagarh in favour of District Project Coordinator , SSA, Nayagarh will be accepted. EMD to be forfeited in case of withdrawal of tender application/ expression of inability to supply. Besides, EMD of unsuccessful bidders will be refunded after finalization of the tender.

9. VALID PAN,TIN, VAT AND CLEARANCE CERTIFICATE:

Bid must be accompanied with Xerox copies of valid VAT clearance certificate in Form-612 and allotted number copies of PAN and TIN. The same may be verified with the original at the time of opening of tender. Therefore the bidders are requested to come with the original documents.

10. SAMPLES:

Paper sample duly signed and stamped must be attached with the tender application(Should be marked with brand name and rate per thousand for single/ both side printing)

11. AWARD OF CONTRACT:

- a. The purchaser shall award the contract to the bidder whose bid has been determined.

To be substantially responsive to the tender document

To offer the lowest evaluated cost, the decision of the District Purchase Committee will be final

- b. The successful bidder is to execute an agreement in a non- judicial stamp paper.

- c. The bidder is required to submit agreement papers which will be approved by the District Purchase Committee at the time of execution of agreement.

12. PERFORMANCE SECURITY

Performance security @ 3% of total contract value will be deposited by successful bidder at the time of execution of agreement in favour of District Project Coordinator, SSA, Nayagarh

13. DELIVERY PERIOD AND LIQUIDITY DAMAGE:

The selected bidder will deliver the printed materials within 15 days on execution of agreement at BRC Center of the district, failing which @ Rs. 3000/- for each delay days will be levied. Thereafter the EMD & performance both will be forfeited and also the party will be subject to legal proceeding.

14. SECRECY:

Utmost secrecy and confidentiality must be maintained, failing which the entire amount (EMD, performance and Contract cost) will be forfeited.

15. INSPECTION

The purchaser or his authorized representative may inspect the said printing works before dispatch. The supplier should supply the printed question / QMT formats/ progress card and learning gap format as per the requirement. No deviation shall be entertained.

16. PAYMENT

- i. The payment shall be made on the basis of receipt of testing report from TBPM, BBSR on quality of the paper used or as decided by OPEPA / District Purchase Committee.
 - ii. On receipt of materials in good condition at delivery point subject to fulfilling the terms and conditions.
 - iii. On receipt of chalan from supplier duly countersigned by BRCC
17. The tender paper received without fulfilling the terms and conditions are liable to rejection
18. The last date /time for submission of sealed tender papers / bids to District Project Office, SSA, Nayagarh (by hand / Registered / Speed post) by 14.02.12 at 2 pm. The sealed tenders will be opened on the same date at 3.00 PM. In the office chamber of DPC, SSA , Nayagarh . No postal delay will be entertained.
19. The envelope containing the tender papers should be duly marked "Tender for printing & supply of Question –cum- Answer Sheets/ Progress card for Assessment exercise -2012.
20. Collector-cum- Chairman, SSA , Nayagarh reserves the right to accept or reject any or part of the bid and to cancel the bidding process at any time without assigning any reason thereof and no intimation will be made to the bidder in the matter.



District Project Coordinator

SSA, Nayagarh

PROFRMA FOR TENDER OF PRINTING AND SUPPLY OF PROGRESS CARD

1. Name of the Firm/ Proprietor: _____
2. Detail address: _____
3. Telephone and mobile No: _____
4. PAN No: _____

(Self attested photocopy be enclosed)

5. VAT Clearance Certificate in form No 612: _____ -

(Self attested photocopy be enclosed)

6. DD No./ Date/ Amount/ Drawee Bank: _____

SINO	DESCRIPTION OF PRINTING (SINGLE SIDE OR BOTH SIDE)	SIZE OF 140 GSM PAPER	BRAND OF 140 GSM GOOD QUALITY PRINTING COLOUR PAPER	RATE PER 1000 NS. SHEETS IN WORDS AND IN FIGURE (INCLUSIVE ALL CHARGES,TAXES AND TRANSPORTATION COST)

Certify that the documents and information furnished above and correct and no part of it is false or fabricated. We agree to supply the above printing materials as per the terms and conditions specified.

Signature of the
Owner/Proprietor of the Firm

**PROFRMA FOR TENDER FOR PRINTING AND SUPPLY OF QUESTION PAPERS CUM
ANSWER SHEET /QUALITY MONITORING TOOL FORMAT/ LEARNING GAP FORMAT**

1. Name of the Firm/ Proprietor: _____

2. Detail address: _____

3. Telephone and mobile No: _____

4. PAN No: _____

(Self attested photocopy be enclosed)

5. VAT Clearance Certificate in form No 612: _____ -

(Self attested photocopy be enclosed)

6. DD No./ Date/ Amount/ Drawee Bank: _____

SINO	DESCRIPTION OF PRINTING (SINGLE SIDE OR BOTH SIDE)	SIZE OF 60 GSM PAPER	BRAND OF 60 GSM GOOD QUALITY PRINTING COLOUR PAPER	RATE PER 1000 NS. SHEETS IN WORDS AND IN FIGURE (INCLUSIVE ALL CHARGES, TAXES AND TRANSPORTATION COST)

Total Transportation Cost. Rs . _____ Rupees _____) only

Certify that the documents and information furnished above and correct and no part of it is false or fabricated. We agree to supply the above printing materials as per the terms and conditions specified.

Signature of the

Owner/Proprietor of the Firm